



City of Austin - JOB DESCRIPTION



Austin Water Utility Pipeline Technician Associate

FLSA:	Standard/Non-Exempt	EEO Category:	(70) Skill Craft
Class Code:	19424	Salary Grade:	WD9
Approved:	August 08, 2000	Last Revised:	January 11, 2008

Purpose:

Under close supervision, using established procedures and general instruction, maintain, repair, locate, test, investigate, and reconstruct the water distribution and/or wastewater collection systems, and in the TV inspection, grouting, and smoke testing of water lines. Use fundamental concepts, practices, and procedures in providing routine distribution and collection systems maintenance support and construction activities.

Duties, Functions and Responsibilities:

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

1. Assist and perform basic operation, inspection and maintenance of a variety of vehicles and heavy equipment.
2. Operate, calibrate, troubleshoot, maintain and make minor repairs to a variety of electronics, computers, hand, electrical, pneumatic, mechanical power tools and equipment.
3. Assist and perform the set-up, operation and maintenance of a variety of safety-related equipment according to Utility safety procedures and SOP's
4. Assist and perform asset control and inventory activities
5. Assist in reading and interpreting maps, plans, drawings, meters and gauges and videos
6. Perform labor intensive work
7. Support crew members on job sites
8. Assist in the completion of paperwork, forms and reports.
9. Assist in investigation and inspection water distribution and wastewater collection systems.
10. Assist in installation, maintenance, excavation, repair, replacement and locate water and wastewater infrastructure and appurtenances.
11. Learn how to respond to citizen questions, concerns and complaints.

Responsibilities - Supervisor and/or Leadership Exercised:

None.

Knowledge, Skills, and Abilities:

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

Knowledge of City of Austin policies and procedures related to pipeline operations

Knowledge of City of Austin safety policies and procedures

Skill in reading maps, plans, drawings and electrical equipment

Skill in oral and written communication

Ability to work in confined spaces, which includes use of SCBA and other confined space retrieval equipment.

Ability to understand and follow written and verbal instructions.

Minimum Qualifications:

High School graduation or GED.

One year of experience in general underground utility construction maintenance, or plumbing activities.

One year of experience may substitute for one year of High School, with a maximum substitution of two years.

Licenses and Certifications Required:

Valid Texas Class "C" Driver's License. Must be able to obtain the appropriate Commercial Driver's License with endorsements within ninety days of employment.

This description is intended to indicate the kinds of tasks and levels of work difficulty required of the position given this title and shall not be construed as declaring what the specific duties and responsibilities of any particular position shall be. It is not intended to limit or in any way modify the right of management to assign, direct and control the work of employees under supervision. The listing of duties and responsibilities shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.